

16 NOV 1962

MEMORANDUM FOR: Director of Security

SUBJECT : Manpower Survey

1. The following extract from the subject report is submitted for your information and action.

Task Force Report, Paragraph 6b(1), Pages 16 and 17:

It is difficult to hold the strength of the Office of Security to a constant number when demands placed on the Office continue to increase and there can be no decrease in the quality of security provided. Personnel must be utilized in the most efficient manner possible. But there are limits to the workload that can be absorbed under the most efficient management. The time comes when strength must be increased if the job is to be done, unless the workload can be reduced. A backlog of investigations and delay in clearances have an adverse effect on the affairs of the Agency. Prospective employees are not willing to wait for a decision for a prolonged period, especially when the candidate is of exceptional ability and has numerous opportunities for employment. In an attempt to overcome delays a request for an investigation of a prospective employee is often made of Security when the possibility of employing the individual is only remote. This practice overloads the investigative mechanism and creates delays all along the line. It is the opinion of the Task Force that there should be clearly defined requirements which should be met before Security is asked to investigate a candidate for employment. The first requirement should be that the individual considering the candidate for employment really wants to employ the individual before he asks for a security investigation. The present practice of inviting likely prospects for employment to visit the Agency, during which time they are given pre-employment security interviews and medical examinations, should be continued since on balance it is economical. It prevents the conduct of investigations on individuals who regardless of the outcome would not be acceptable.

2. Please look into this matter and let me know some statistics indicating numbers of such cases, the offices involved, and the reasons. After we know this we can then decide what action we should take.

SIGNED H. Gates Lloyd

for L. K. White
Deputy Director
Support

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